1. **Purpose**

This policy establishes a uniform standard relating to the cashing of employees’ checks for cash.

1. **Policy**
2. Personal checks written by employees of Weber County shall not be cashed by any department or division of the County.
3. County issued checks written to county employees may be cashed at the office of the Treasurer during normal business hours.

DATED this day of , 2022.

BOARD OF COUNTY COMMISSIONERS OF WEBER COUNTY:

Scott K. Jenkins, Chair

ATTEST:

Ricky Hatch, CPA

Weber County Clerk/Auditor

Approved as to form and legality:

Deputy County Attorney